# SABBATH SCHOOL ATTENDANCE & SAFETY PROCEDURES

# STARTING OCTOBER 14



QUICK STEPS

- **1.** Check-in at one of the 5 electronic kiosks.
- **2.** Print your labels (1 for child and 1 for parent).
- **3.** Present your label to the Sabbath School greeter.
- **4.** Adult must have their label to pick-up child at the end of Sabbath School (Siblings, if in 6th-grade or above, can pick-up a child using the matching label).
- **5.** If you have any trouble checking in ask a Sabbath School greeter for help.

4 Year Old Sabbath School - 3rd Grade Sabbath School

# **FOUNDATION**

A church has usually been associated with "sanctuary" or "safety." In a seemingly increasing violent and volatile culture-we don't want to take our sense of security for granted-especially when it comes to our most vulnerable members: our children.

For the past two years, the children's ministry team has gone to great lengths to establish systems that could promote more accurate head counts and accountability. It will take the collaboration of several other ministries, leaders, parents, and guardians to establish those best practices which will help make Pioneer Memorial Church a more organized and secure space for our children.

### PLAN OF ACTION

First, all parents/guardians are requested to check-in their families at one of the five (5) designated electronic kiosks starting today, and every subsequent Sabbath. If you have any difficulty checking-in at the kiosk, please notify your Sabbath School leader, and try again the following week to see if the issue has been resolved.

Beginning on October 14, the kiosks will be printing 2 identification labels. One that the child will be asked to present to the greeter when entering the classrooms.

If you haven't gotten your label, your Greeter will ask you to quickly return to the kiosk closest to your Sabbath School to check-in and get your child's name label.

How will this work?

Go to the kiosk. The kiosk will print out two labels. The child will bring the identification label to the classroom. The other is to be kept by the adult who will pick up the child at the end of the Sabbath school. This label will serve as your ticket to pick up your child. Sabbath School staff have been instructed to release children only to the individual who has the matching identification label. Please remember to carefully guard your Check-Out label.

Plan on picking up your child with this label yourself. Only parents or siblings who are in the 6th grade or older, who are given this safety label will be allowed to pick up the children.

## THANK YOU!

We expect a learning curve in regards to establishing an effective and secure check-in/check-out system for the Children's Sabbath School Ministry. It will be worth it to keep our church space safe for the children who have been entrusted to our care.

Thank you for helping us make sure the right child is released to the right adult.